



INTERNSHIP PACKET
SOLID ROCK CHURCH

Solid Rock Church

Intern Application

Basic Information	Year/Semester Applying For: 20____ (Circle one:)	Spring	Summer	Fall
Applicant Name:				
Street Address:				
City, State, Zip:				
Primary Phone:		Email:		
Marital Status/Date:		Spouse Name:		
Degree Program at Seminary:				
Number of Hours Completed:		Anticipated Graduation Date:		
Emergency Contact Name/Relationship:				
Emergency Contact Phone Number:				

Background Information	
Why do you desire to enter this program?	
Name of home church:	Address of home church:
Name of Pastor:	
Are you licensed? Y / N Church:	
Are you ordained? Y / N Church:	
List name, address, email address, and phone number of three references:	
1.	
2.	
3.	
Signature:	

Attach personal testimony and resume to include:

1. Salvation Experience
2. Call to Ministry
3. Spiritual Gifts
4. Ministry Experience (volunteer or paid)
5. Ministries you are passionate about
6. Other relevant information

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PURPOSE: The Solid Rock Ministerial Internship focuses on providing ministry training and equipping through reading & research projects, supervised hands-on ministry responsibilities at Solid Rock and one-on-one mentorship with a current Solid Rock staff member.

COMMITMENT

- All internship terms begin and end according to school semesters:
 - Term I - September to December
 - Term II - January to May
 - Term III - June to August
- The timeframe of the internship will be communicated prior to commencement.
- All internships require 10 hours of work per week.

PROGRAM OVERVIEW

- One-on-one Mentoring – Each intern is mentored by a ministerial staff person who will share his/her personal experiences in ministry and coach the intern in ministry.
- Ministry Experience – Each intern serves in ministry at Solid Rock Church under the supervision of an assigned ministerial staff person in an area of church ministry that corresponds with their supervisor's oversight. Interns are not directly or completely responsible for any ministry but work to assist the church's ministries and gain ministry experience, education and equipping as assigned by the ministry supervisor.
- Reading and Research Project – All interns will complete a reading and written assignment each semester to be determined by the immediate supervisor (1 book & 1 paper).

COMPENSATION:

- \$300 per term to pay towards seminary education purposes. Checks will be made out to the institutional entities.
OR
- \$300 conference budget per term to use on a conference or mission trip in the intern's related field of ministry (to be approved by the assigned ministerial staff supervisor). The conference/mission trip funds can accrue over multiple terms. All conference budget money expires 6 months after the end of the intern's final term.

FURTHER ASSISTANCE

Upon satisfactory completion of the internship, the Solid Rock staff will assist the intern as needed in being a reference for the intern in vocational ministry placement.

SPIRITUAL QUALIFICATIONS

The ministerial internship applicant must meet the following spiritual qualifications:

- A baptized believer exhibiting Christ's call to discipleship as in Matthew 16:24-27.
- Exhibits Christian moral integrity as in 1 Timothy 3:1-7 and Titus 1:6-9.
- Exhibits servant leadership as in Luke 22:24-27 and 1 Peter 5:1-4.
- Exhibits a call to vocational church ministry.
- Exhibits an action-orientation and follow-through regarding responsibilities.

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- Exhibits a call to the Solid Rock Church family by:
 - Enthusiastically supporting the church's mission, values and ministries.
 - Regular involvement in a worship service.

APPLICATION PROCESS AND REQUIREMENTS

- Lead staff collects and processes all applications then forwards them to appropriate supervisor.
- All ministerial intern candidates must complete no less than 2 interviews.
 - First Interview – Supervisor
 - Second Interview – Supervisor & Lead Staff
- All ministerial intern candidates must complete a criminal background check.
- All seminary and/or college students must maintain an overall GPA of 2.50 (GPA submitted when final grades are published at the end of each semester).
- Non-seminary students must maintain a healthy balance between family, work and church commitments to be assessed by the supervisor.
- Church membership is not required, however interns must abide by our covenant while in this position.

INTERNSHIP STRATEGY

How can I help you *learn* to lead?...I do, you watch.

- Focus = modeling and guidance
- Your supervisor will meet regularly with you to simply “empty his/her cup” into you by sharing ministry experience and ministry wisdom. The supervisor may also utilize discussion of helpful leadership books and articles.
- As time permits, you will:
 - Meet with each minister for them to share their ministry experiences and ministry wisdom.
 - Attend staff meetings and other staff events.
 - Visit every major ministry activity to observe other ministries in action.
 - Observe the planning and implementing of 1 wedding, 1 funeral, 1 baptism, and 1 elder meeting by the Lead Pastor.

How can we help each other lead?...We do together.

- Focus = modeling, guidance, knowledge and responsibility
- Your supervisor will delegate simple tasks for you to do. The weekly meetings will provide opportunity to evaluate progress and provide guidance.
- Your supervisor will then delegate more challenging tasks for you, utilizing the weekly meetings for evaluation and guidance.
- Your supervisor will then delegate a ministry project for you to oversee. Again, utilizing the weekly meetings for evaluation and guidance.

How can I help you lead?... You do, I watch.

- Focus = modeling, guidance, knowledge, responsibility, and wisdom
- Your supervisor will delegate a small ministry or portion of a ministry to oversee. Weekly meetings will be utilized for evaluation and guidance.

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INTERNSHIP STATEMENT OF COMMITMENT

I submit myself to the Solid Rock Elder Body to be considered for the Solid Rock Internship Program outlined in this document. I acknowledge that I meet the program requirements and I am ready to joyfully commit to the responsibility and accountability that accompany this position. I am committing to Internship for a 1-term period to begin on the ____ of _____, 20 ____ and I will fulfill this obligation to the best of my ability. While in the program, I agree to support the vision of Solid Rock Church, and I will humbly submit to the Solid Rock pastoral and elder leadership. I acknowledge that the Solid Rock Elder Body has the authority and right to terminate my position as an Intern at any point in the program at their discretion. Should I find myself unable to complete the full duration of the program, I will notify my supervisor and the Solid Rock elder body promptly in writing. I understand that a failure to complete the program, whether decided by myself or the Solid Rock Church Elder Body, will disqualify me for the \$300 compensation and may obligate me to pay any received compensation back to Solid Rock Church at the discretion of the Solid Rock Church Elder Body.

Internship Candidate

Date

Supervising Pastor

Date

Lead Pastor

Date